



The Child and Adult Care Food Program (CACFP) is open to many different types of organizations and care providers: public or private, non-profit or for-profit, community-based or faith-based, large or small, full-day or part-day, and those serving infants or the elderly and almost everyone in between.

There are several types of programs that are eligible to participate in the CACFP. “Program” refers to the type of care offered or participants served.

There are also many different types of institutions, which refers to the relationship between the organization and the State Agency.

### **CACFP Program Types**

**Adult Day Care Center:** a public or private institution or facility that is licensed or approved to provide nonresidential care for functionally impaired adults ages 18 and over and/or adults ages 60 and older. Adult day care centers must offer comprehensive health, social, and support services to enrolled participants through an individual plan of care. Meals served to eligible participants are reimbursed based upon the income eligibility information for those enrolled.

**At-Risk Afterschool Program:** a public or private institution or facility located in an eligible area that provides academic or enrichment activities after the regular school day for children through age eighteen. Afterschool programs may also be eligible to serve meals on the weekends or during school breaks (except summer vacation). Programs may be provided by schools, faith- or community-based organizations, or child development centers. All meals served to eligible participants are reimbursed at the highest rate.

**Child Development Center:** a public or private institution or facility (except day care homes) that is licensed or approved to provide nonresidential child care services. This includes child development,



outside-school-hours, and afterschool care centers. Meals served to eligible participants are reimbursed based upon the income eligibility information for those enrolled.

**Emergency Shelter:** a public or private nonprofit institution or facility that provides temporary shelter and food services to homeless children or families. All meals served to eligible participants are reimbursed at the highest rate.

**Family Day Care Home:** a private residence with a provider licensed to offer nonresidential child care services. All family day care home providers must participate in the CACFP through an approved sponsoring organization. Meal reimbursement rates are based upon the home's location, the provider's own household income eligibility information, or the participants' household income eligibility information.

### **CACFP Institutions**

**Institution:** any sponsoring organization, adult day care center, child development center, outside-school-hours center, afterschool care center, at-risk afterschool program, or emergency shelter that enters into an agreement with the State Agency to assume final administrative and financial responsibility for Program operations.

- **Independent Institution:** an adult day care center, child development center, outside-school-hours center, afterschool care center, at-risk afterschool program, or emergency shelter that enters into a Permanent Agreement with the State Agency to operate the CACFP at a single physical location or campus.
  - **Campus:** two or more sites operated by the institution that are all within 500 feet of each other.
  - **Site:** a single location with one license or alternate approval.



- **Sponsoring Organization:** an organization that enters into a Permanent Agreement with the State Agency to administer the CACFP at two or more affiliated facilities, or at one or more unaffiliated facilities.
  - **Facility:** an adult day care center, family day care home, child development center, outside-school-hours center, afterschool care center, at-risk afterschool program, or emergency shelter that participates in CACFP under the authority of a sponsoring organization.
    - **Affiliated:** a facility that is part of the same legal entity as the sponsoring organization.
    - **Unaffiliated:** a facility that is legally distinct from the sponsoring organization.
      - **Cash agreement:** an agreement between the sponsoring organization and an unaffiliated facility in which the sponsoring organization provides reimbursements for meals served to cover costs incurred by the facility. In exchange, the sponsoring organization charges an administrative fee, which may not exceed 15 percent of the facility's meal reimbursements.
      - **Non-cash agreement:** an agreement between the sponsoring organization and an unaffiliated facility in which the sponsoring organization provides food or prepared meals to the facility. The sponsoring organization keeps all reimbursements and does not charge the facility for meals or administrative expenses.